

Form No :



Charutar Vidya Mandal's
CZPCBM
Affiliated to Sardar Patel University
ISO 9001 : 2008 Certified

Roll No.:

HOSPITALITY | TOURISM & TRAVEL | BANKING & INSURANCE | INTERNATIONAL ACCOUNTING | INFORMATION TECHNOLOGY

New Vallabh Vidyanagar 388 121

ADMISSION FORM

USE CAPITAL LETTERS

Name : Mr /Ms _____
(As per Class XII Marksheet)

Address for : _____
Correspondence : _____
: _____

City : _____ State : _____ Pincode : _____

Contact No. : _____ Mob. _____
(with STD Code)

Email ID : _____

Please affix
your latest
passport size
photograph

I wish to apply for,
(Please mark ✓)

FY BBA (General) FY B. Com. (IA)

FY BBA (HM) FY B. Com. (CB&I)

FY BBA (T&TM)

FOR OFFICE USE ONLY

Provisionally Admitted

Admitted

Not Admitted

Remarks : _____

_____ Admission Incharge _____ Principal
Date: _____ Date: _____

Checklist :

1. Original Marksheet of HSC Examination or its equivalent examination

2. Original School Leaving Certificate

3. Four attested true copies of the above mentioned originals and two attested true copies of SSC Marksheet

4. One attested true copy of HSC attempt certificate

5. Two latest passport size and two stamp size photographs

6. SC/ST Certificate with attested true copy, wherever necessary issued by the competent authority

7. Hostel Form

8. PEC/FEC

Verified by : _____
Date : _____

Fees Amount Rs. _____

Receipt No. : _____

_____ Accountant _____ Date : _____

FAMILY DETAILS**USE CAPITAL LETTERS**

Father's / Guardian's Full Name : Mr/Ms _____

Permanent Address : _____

City : _____ State : _____ Pincode : _____

Occupation : _____ Annual Income in Rs. _____

Contact No. : (R) _____ (O) _____ (M) _____
(with STD Code)

Email ID: _____

PERSONAL DETAILS

Date of Birth : _____ Place of Birth : _____

Religion : _____ Caste (SC/ST/OBC/Gen.): _____

Nationality : _____ PH : _____

Gender : _____ Minority : _____

Passport No. : _____ Mother Tongue : _____

Expiry Date : _____ Blood Group : _____

Passport Issuing Authority : _____

ACADEMIC DETAILS

Name of the School Last attended : _____

Address of the School : _____

Particulars of the examinations appeared and passed :

Examination	Name of Board/ Institution	Marks Obtained	Total Marks	Month and Year of Passing	Percentage	No. of Attempts
SSC						
HSC or Equi.						

ELIGIBILITY CHECK

1. Class XII % : _____

2. Subjects **Marks**

A. English _____

B. Business Mathematics _____

OR Statistics _____

OR Economics _____

C. Elements of Accountancy _____

OR Business Organization _____

3. Provisional Eligibility Certificate No. _____

(not required for GSEB students)

For office use only : Indian Foreign National Eligible Not Eligible

Verified by : _____

Date : _____

IMPORTANT NOTES

1. A candidate must come in person for admission.
2. Incorrect information given in the application form will lead to cancellation of admission.
3. For particulars of Co-curricular activities, Hobbies & Interest, attach a separate sheet.
4. The student will have to abide by the rules laid down by the College/Charutar Vidya Mandal and the University relating to attendance, class-work assignments, test performance, general discipline and other things, failing which he/she will not be allowed at the University examination.
5. Any other course / college you have applied for : _____
6. **Fees once paid will not be refunded under any circumstances.**
7. The institution will not enter into any further correspondence and will not be subjected to any litigation whatsoever regarding entrance test, personal interview and admission.
8. The student is required to pay the fees for the whole course, in case the admission is cancelled for any reason.
9. Hostel is compulsory for the students residing beyond 25 kilometers, for the first year's students.
10. Taking private coaching is prohibited.
11. Using the Mobile phones during the class is prohibited.
12. Only those programmes will be held in the college which are approved by the College / University.
13. **Ragging of any kind in the college and hostel is strictly prohibited.**

UNDERTAKING

I, the undersigned hereby submit my undertaking as a student of the college/ institute that I shall :

1. stay at Vallabh Vidyanagar/ New Vallabh Vidyanagar during my study.
2. stay in the hostel managed by Charutar Vidya Mandal.
(CVM's Hostel is Compulsory for the F. Y. students residing beyond 25Kms. from Vallabh Vidyanagar)
3. undergo Medical check-up after my admission.
4. attend regularly (a) Lectures (b) Tutorials (c) Practice tests (d) Orientation Programs (e) Guest lectures (f) NCC/NSS/PT and (g) all other extra curricular activities organized by the college.
5. note that the fees / charges once paid will not be refunded under any circumstances, even if
 - (a) I am provisionally admitted and fail to produce final eligibility certificate of Sardar Patel University.
 - (b) My terms are not granted by the University.
 - (c) Admission is cancelled at my request or by the authorities.
6. note that in the event of cancellation of my admission at my request or otherwise, I am required to pay the fees for the whole course. Only the caution money deposit will be refunded on surrendering all the original receipts. No photocopies will be accepted for the purpose.

7. take prior permission of the Principal/Class Counselor for the leave of absence from the Institute.
8. submit the medical certificate issued by the Registered Medical Practitioner for the period for which I may be sick, within ten days of the recovery, along with the letter from my parents and if possible telephonic confirmation from the Parents/Guardians to that effect.
9. observe general discipline code of the college and will not be a party to any misdemeanour in the Institute.
10. Note that Ragging is strictly prohibited. If any incidence of Ragging comes to the notice of the college authority, the concerned student shall be given Liberty to explain and if his / her explanation is not found satisfactory, the college authority would expel him / her from the Institution.
11. refrain from using unfair means in all the examinations and I shall not be aiding or abetting in using unfair means in the examinations.
12. carry my Identity Card in the Institute premises and produce it whenever any authorized Institute's/CVM's person asks for it, failing which I am liable for disciplinary action against me.
13. submit certificate stating absence due to participation in sports or co-curricular activities within ten days of the completion of the event.
14. note that granting of leave of absence does not mean that I shall be absolved from completing the required number of days of attendance in theory and practical for certification of the journal.
15. inform immediately the change of my address and/or telephone number to the office.
16. adhere to Sardar Patel University rules for minimum 80% attendance in the classes during an academic year. For attendance below 80%, I shall be solely responsible and shall face the consequences.

I have carefully read in detail the Prospectus of the institute. I agree to abide by all the rules and regulations of the institute, in force as well as those that will be made applicable thereafter. I shall also endeavour to enhance the reputation of the institute. I shall also observe all the rules of discipline in and outside the institute.

I have read the above rules and I agree to abide by them.

Date : _____

Place : _____

Student's Name:

Parent's/Guardian's Name:

Student's Signature

Parent's/Guardian's Signature



Charutar Vidya Mandal's
**C Z PATEL COLLEGE
OF BUSINESS AND MANAGEMENT**

ISO 9001 : 2008 Affiliated to Sardar Patel University
Hospitality Management || Tourism & Travel Management || Banking & Insurance || International Accounting || General Management

Near ADIT College, New Vallabh Vidyanagar - 388 121.

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